

**MILL VALLEY SCHOOL DISTRICT
CONFIDENTIAL EMPLOYEE (NON EXEMPT)
ANNUAL SALARY SCHEDULE
2018-2019**

Executive Assistant to the Superintendent & Board

STEP

1	88,698
2	90,917
3	93,190
4	95,520
5	97,910
6	100,358
7	102,868
8	105,439
9	108,075
10	111,096

WORK YEAR

12 months

BOARD RESPONSIBILITIES

Addition to the base salary for preparation and meetings: \$915 per month

CELL PHONE

Reimbursement of \$50 per month for the use of personal cell phone for business purposes.

VACATION

22 days per year

BENEFITS

Health, dental and vision benefits allowance at same rate currently provided by District to certificated staff. This position is not eligible for cash-in-lieu.

RETIREMENT BENEFITS

If at age 55 or greater, and who has completed 10 years or more of full-time District service, will be eligible for the same medical benefits to which members of the certificated bargaining unit are entitled upon retirement. Confidential employee's may also, if the insurance company concurs, continue participation in the dental insurance coverage by making appropriate payments to the District.

SALARY ADJUSTMENTS

2% Salary Increase effective: 7/1/2018

Adopted by Governing Board: 6/21/2018